



CUSTOM SIGHT & SOUND

Information Security Policy Statement

It is the policy of Custom Sight and Sound Limited to maintain an information management system designed to meet the requirements of the Data Protection Act 2018 and BS EN ISO/IEC 27001:2022, in pursuit of its primary objectives, within the purpose and the context of the organisation.

It is the policy of Custom Sight and Sound Limited to:

- Make the details of our policy known to all other interested parties including external parties where appropriate and determine the need for communication and methods used, relevant to the business management system that Custom Sight and Sound Ltd. employs;
- Comply with all legal requirements, codes of practice and all other requirements applicable to our activities; therefore, as a company, we are committed to satisfy applicable requirements related to information security, GDPR and the continual improvement of the ISMS;
- Provide all necessary resources, including but not limited to, equipment, and trained, competent staff, to enable these objectives to be met;
- Ensure that all employees are made aware of their individual obligations in respect of this information security policy;
- Maintain a management system that will assist in achieving these objectives and seek continual improvement in the effectiveness and performance of this management system based on "risk".

This information security policy provides a framework for setting, monitoring, reviewing and achieving our objectives, programmes and targets. To ensure the company maintains its awareness for continuous improvement, the business management system is regularly reviewed by "Senior Management" to ensure it remains appropriate and suitable to our business. The Business Management System is subject to both internal and external annual audits.

Scope of the Policy

The scope of this policy relates to use of the database and computer systems operated by the company and all personal data used in pursuit of the company's business of providing Design, Custom Installation, Integration and Programming services to the High-End Home Automation and AV industry. It also relates where appropriate to external risk sources including functions which are outsourced.

Giles Charman
Managing Director
4th February 2025